

Supplier's self-assessment



Customer

Graepel Löningen GmbH & Co. KG
 Zeisigweg 2
 D-49624 Löningen

Supplier

Company name: _____
Address: _____
Postal code: _____
City: _____
Country: _____
State: _____
Telephone: _____
DUNS: _____
Type of company: _____
Year of foundation: _____
Number of locations: _____

EDI setup: Yes No

Group affiliation: Yes No

Name of the Group: _____
Address: _____
Postal code: _____
City: _____
Country: _____

Contact persons

Management Board

Name: _____
Phone: _____
Mail: _____

Head of Quality

Name: _____
Phone: _____
Mail: _____

Head of Production

Name: _____
Phone: _____
Mail: _____

Head of Sales

Name: _____
Phone: _____
Mail: _____

Project Management

Name: _____
Phone: _____
Mail: _____

Head of Development

Name: _____
Phone: _____
Mail: _____

Supplier’s self-assessment



Employees

Number of employees: _____ **employees**
Direct: _____ **employees**
Indirect: _____ **employees**

Number of employees in departments: Development: _____ Quality: _____
 Production: _____ Sales: _____
 Logistics: _____ Projects: _____

Shift operation: Yes Number of shifts: _____ No

Do you pay the minimum legal wage? Yes No

Product groups

Technologies used: _____
Key products: _____
Sales share of products: _____
Main industries: _____
Products sales share of requested products: _____

Business and corporate development

	Last year	Year before last year
Sales: _____	€	€
Equity: _____	€	€

Business interruption insurance: Yes **Amount of coverage:** _____ € No

Product liability insurance: _____ €

Vehicle recall insurance: _____ €

Certification

Do you maintain and update a quality management system? Yes since: _____ No

According to which standard? DIN EN ISO 9001* IATF 16949

other: _____

Do you maintain and update an information security management system? Yes since: _____ No

Supplier's self-assessment



- According to which standard?** DIN ISO 27001* other: _____
- Do you maintain and update an environmental management system?** Yes since: _____ No
- According to which standard?** DIN EN ISO 14001* other: _____
- Do you maintain and update an energy management system?** Yes since: _____ No
- According to which standard?** DIN EN ISO 50001* other: _____
- Do you maintain and update a management system for health and safety at work?** Yes since: _____ No
- According to which standard?** ISO 45001* other: _____
- What other certification is planned?** _____

*Refers to the currently valid edition when filling out this document!

Logistics

- Are you keeping a load carrier account?** Yes No
- Can you implement provided load carriers into your system?** Yes No
- Do you evaluate the delivery performance of your suppliers?** Yes No
- Do you receive your call-of orders by remote data transmission from your customers?** Yes No
- Are you working with a PPS system?** Yes which one?: _____ No
- Do you apply VDA tags on your articles?** Yes Yes
Please send a sample

Ecological, social and economic sustainability

- Do you operate a file for hazardous materials?** Yes No
- Do you comply with the requirements of the REACH regulations?** Yes No
- Do you ensure that you do not source conflict materials (gold, wolframite, coltan, etc) from the crisis regions identified in the Dodd Frank Act?** Yes No
- Is a Code of Conduct available for your company?** Yes No



For which of the following issues does your company have written policies?

Compliance and business ethics

- | | |
|--|---|
| <input type="checkbox"/> Data protection | <input type="checkbox"/> Plagiarism |
| <input type="checkbox"/> Fair competition | <input type="checkbox"/> Intellectual property |
| <input type="checkbox"/> Conflicts of interest | <input type="checkbox"/> Information disclosure |
| <input type="checkbox"/> Financial responsibility | <input type="checkbox"/> Information security |
| <input type="checkbox"/> Protection against retaliation for whistleblowers | |
| <input type="checkbox"/> Export controls and economic sanctions | |

Human rights and work conditions

- | | |
|---|--|
| <input type="checkbox"/> Child labor | <input type="checkbox"/> Wages and social benefits |
| <input type="checkbox"/> Working time | <input type="checkbox"/> Slavery / Forced Labor |
| <input type="checkbox"/> Human trafficking | <input type="checkbox"/> tariff negotiations |
| <input type="checkbox"/> Freedom of association | <input type="checkbox"/> Non-discrimination / Harassment |

Environment

- | | |
|--|--|
| <input type="checkbox"/> Water consumption | <input type="checkbox"/> Air and water quality |
| <input type="checkbox"/> Waste prevention | <input type="checkbox"/> Chemicals management |

Occupational safety

- | | |
|---|--|
| <input type="checkbox"/> Safety of machines | <input type="checkbox"/> Personal safety equipment |
| <input type="checkbox"/> Emergency prevention | <input type="checkbox"/> Fire protection |
| <input type="checkbox"/> Chemical handling | <input type="checkbox"/> Ergonomics at work |

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Notes

Final clause

Your business relationship with Graepel Löningen GmbH & Co. KG is based on the truthful answers to this questionnaire, the (currently valid) general terms and conditions of purchase, delivery and payment of Graepel Löningen GmbH & Co. KG and our mutual quality assurance agreement.

With your signature you confirm that you have answered the questionnaire truthfully.

Place and date

Signature

Corporate stamp